

STANTON UPON HINE HEATH PARISH COUNCIL

MINUTES of the Full Council Meeting held on **Tuesday 2nd May 2023** at **Stanton Village Hall** at **7.30pm. immediately after the Annual Meeting of the Council.**

PRESENT: Councillors M Moore (Chairman)
I Yeadon
C Crackett
S Barrett
D Dee
A Burden
T Gurney

In Attendance: Katrina Baker (Clerk)
1 member of the public

016.23 Welcome & Public Session

The Chairman, Councillor Moore, welcomed everyone to the meeting and thanked members for their confidence and support.

Public Session

Mr Floyd, Stanton Walking Group Organiser, raised concerns regarding the rights of way and paths available for walking in Stanton, which may be at risk of removal from use.

Members agreed that the Clerk should contact Shropshire Council (Rights of Way department) and confirm the routes of rights of way (as included on the Definitive Map) and discuss other regularly used paths.

Shropshire Council can consider DMMOs (definitive map modification orders) if routes have been regularly used for 20 years – evidence will be required.

Councillor P Gill, Shropshire Council

Apologies had been received after the meeting and the following report submitted:

Shropshire Councillor Report

I have prepared a short report outlining the main activities across the Hodnet Division over the past 10 months. It has been an extremely busy year since my election to Shropshire Council in May 2021. In that time I have had to undertake a great deal of compulsory training as well as identifying the key Officers within the Council who I can call on for support. On a personal level I have continued to work in my full time day job and I have had to balance the needs of the two roles which has been challenging at times. I have endeavoured to attend the majority of all Parish Council meetings at Hodnet, Weston, Stoke on Tern and Stanton upon Hine Heath in order to understand local needs, share Council information and support where necessary.

At Council level there have been some core topics which are important and effect the Division including the ongoing Boundary Review, the recently approved budget for 2022 23, the allocation of funding to roads maintenance and the approval of the 3rd free recycling bin that residents are currently ordering. The Council have also had to deal with the roll out of covid vaccinations and the recent flooding from the River Severn. In Shrewsbury the Rural Relief Road and the Redevelopment of the Town Centre continue to divide opinions.

At a local level I have responded to many residents concerns regarding planning applications, road safety, noise and flooding to name a few. Where I can I have requested Officer support or arranged to meet residents and officers on site. Other key local issues that I have been involved in include; A41 Safety Campaign which is looking to improve signage and reduce speed on the A41 at Ternhill and the immediate area.

Speeding and heavy vehicle usage of rural roads across the division much of which is caused by diversions off A41 following an accident or during maintenance works. There is also a campaign for a Residents Speed Awareness group.

I have promoted the Fix My Street portal as the place to log all road maintenance issues and across the Division we have seen many of these issues being put right. Some have required an extra chase from myself.

I expect the coming year to look broadly similar but the knowledge I have gained already will help me in responding to issues raised. I will continue to push for road improvements and I expect speeding on rural roads to remain high on the agenda for local people.

Lt Cdr Peter Richardson, RAF Shawbury

Lt Cdr P Richardson popped in to confirm that the night flying starts again on 29th May and RAF Shawbury is always grateful for the community understanding as this is a vital part of the training.

PC Iain McIntosh, West Mercia Police

No report had been received.

017.23

Apologies

Councillor C Warren	Returning from holiday	Accepted
PC McIntosh		

018.23

Declarations of Interest and Dispensations

Councillor Crackett	St Andrew’s Church	Grant Application
Councillor Yeadon	Planning Application	23/01341/FUL
Councillor Burden	Motorcross	Neighbour
Councillor Dee	Sundial	

019.23

Minutes

a) It was proposed by Councillor Dee and seconded by Councillor Gurney that the Minutes of the meeting held on 7th March 2023 be agreed as a true record and signed by the Chairman. With one abstention, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 7th March 2023 be agreed and signed as a true record by the Chairman.

b) There were no matters arising that did not appear on the Agenda.

020.23

Chairman’s Report

Councillor Moore thanked members for their support and said that all Councillors would be working together to make a difference for the communities in the Parish.

021.23

Finance and Governance Matters

a) Accounts for Payment

Details of the Accounts for payment had been circulated and it was proposed by Councillor Crackett and seconded by Councillor Yeadon that they be paid by BACCs.

Scribe	Accounts Package	LGA 1972 s 111	£148.32
Character Jug Co	Coronation Mugs	LGA 1972 s 137	£595.00
New World Sports	Football net and posts	LG (Misc Prov) Act 1976	£103.77
K Baker	April Salary	LGA 1972 s112	£240.00
HMRC	April PAYE	LGA 1972 s112	£60.00
Scottish Power	Street Light Energy	Parish Councils Act 1957 s3	£101.73
SALC	Councillor Training	LGA 1972 s112	£30.00
St Andrew’s PCC	Grant – churchyard maintenance	LGA 1972 s 111	£1250.00
SALC	Subscription	LGA 1972	£312.50
Leighton Landscapes	Grass Cutting	LGA 1972 s111	£178.44

b) Financial Reports

- i) A bank reconciliation as at 5th May had been circulated and the balance in the current account is £29,119.25.
A copy of all payments, over £100, can be found on the website.
- ii) End of Year Accounts
A copy had been circulated to all Members prior to the meeting.
A copy of the Asset Register was available.
- iii) Members considered the AGAR Section One (the Annual Governance Statement) and confirmed that all the assertions were correct and completed. It was proposed by Councillor Yeadon and seconded by Councillor Burden that the Chairman signs the document on behalf of the Parish Council.
- iv) Members had received the Accounting Statements and it was proposed by Councillor Crackett and seconded by Councillor Dee that they be signed by the Chairman.
- v) It was proposed by Councillor Dee and seconded by Councillor Yeadon that Stanton Upon Hine Heath Parish Council declares that, as a smaller authority where the income and expenditure does not exceed £25,000, it is exempt from sending the completed AGAR to the external auditor. The Chairman will sign the Certificate of Exemption.

RESOLVED that the AGAR be completed and that the Parish Council declares it meets the criteria for exemption. The documents will appear on the website.

- vi) Members had received the other documents as required under the Local Audit (Smaller Authorities) 2015 and these will appear on the website:
Annual Internal Audit Report
Analysis of Variances
Bank Reconciliation
Notice of the period for the exercise of public rights, dated 2nd June for the period 5th June to 14th July.

c) Grant Application

It was proposed by Councillor Dee and seconded by Councillor Barrett that the £1250 allocated in the budget for the churchyard maintenance be agreed. All were in favour and thus it was

RESOLVED that St Andrew's PCC receives a grant of £1250.00 towards the churchyard maintenance.

d) Precept

Shropshire Council has forwarded £11053.00 as requested.

e) Information Commissioner's Office

The Parish Council registration has been renewed.

f) Risk Management

The Clerk has undertaken a full risk management review and can confirm that all elements of the risk register have been assessed and actions taken.

022.23

Highway Matters

a) Updates

Limited work has been undertaken in the Parish, although more white lines have appeared around potholes.

b) Working with Shropshire Council

A meeting will take place with Shropshire Council before the next meeting.

- c) **New Issues**
None

023.23

Planning

- a) **Updates**
23/01554 Moston Farm
For information only

- b) **Applications for Consideration**
23/01603/FUL The Oaks

RESOLVED that Stanton Upon Hine Heath Parish Council would have no objections to the proposed extension, internal reconfiguration and demolition of the bungalow.

23/01341/FUL Holly Cottage
Residential Annex

Councillor Yeadon declared an interest as a neighbour to the site

Councillors discussed the proposals at length. It was clear that this was not an annex but a self contained separate dwelling – it is not co-joined. Any development in this location must remain as part of the substantive dwelling-house. The area is designated open countryside and planning policies are in place to protect this. Members expressed concern that the applicants appear to be attempting to get planning permission for a separate dwelling ‘by the back door’.

RESOLVED that Stanton Upon Hine Heath Parish Council could not support this application as it does not meet the definition and requirements of a co-joined residential annex.

024.23

Environmental Matters

- a) **River Action Group**
None

- b) **Community Orchard**

Additional work is required in order to ensure the area looks presentable, but allows for areas to be left for the wildlife. The contractor will be asked to create some paths and adjust the contract accordingly.

- c) **Queen’s Green Canopy**

Councillor Crackett confirmed that the Queen’s Green Canopy Website has been updated with the Parish information.

025.23

Projects

- a) **King Charles III Coronation**

Details of the church service and village green event were available and posters have been displayed. bookings for food are necessary. The Coronation Mugs have arrived and will be available, one per family.

- b) **Village Green and Play Area**

Thanks were extended to Councillor Dee for erecting the goalposts.

- c) **Stanton Sundial**

Councillor Dee declared an interest

The order has been placed and it is expected that a date for the work to be undertaken will be available soon.

- d) **Speed Indicator Device**

Concerns remain regarding the speed of some traffic through the villages. Members wanted to consider the provision of a SID and sockets in various locations around the Parish. Details will be available for the next meeting. Councillor Crackett will enquire of other local councils, via NSAC, to see if they have some experience.

026.23 Shropshire Association of Local Councils

- a) All news bulletins and information are shared with the Members.
- b) North Shropshire Area Committee had discussed policing in rural areas and the need for better links for out of hours support for vulnerable residents and mental health support – the police is often not the best agency to deal with certain situations.

027.23 Stanton Village Hall

The AGM will take place on 23rd May.
The Committee would like more information regarding the siting of a shed (for the Parish Roadman) before making a decision.

028.23 Correspondence

- a) All Correspondence is shared with all Members, there had been no requests for any to be included on the Agenda for consideration.

- b) **Motorcross**
Councillor Paul Gill will be reminded that Stanton Parish Councillors are keen to attend the meeting with Mr Williams, Chairman of the organisation. Members appreciate that he is busy, but this is an area of concern that affects three of his Parishes and the issues need addressing urgently. Other information is being collected, regarding the nearby shooting group, other organisations using the site, overnight stays, toilets etc.
Members would like a site visit to be included.

- c) **RAF News**
Copies have been made available electronically.

029.23 Clerk's Report

None

030.23 Parish Matters and Exchange of Information

Members discussed the importance of communicating with residents across the Parish in order to encourage participation. Effective use of the website and social media will be encouraged.
Councillor Crackett offered to update the directory and website – including information regarding the village hall and church.
Councillor Gurney agreed to write articles for use on social media and the website – these can include photographs.
Quick links to Shropshire Council and Fix My Street must be included.

031.23 Date of the Next Meeting

4th July 2023 7pm Stanton Village Hall

There being no further business, the Chairman closed the meeting at 8.50pm thanking all members for their important contributions to an effective meeting.

Signed Date

E&OE
These minutes are Draft and will remain for information only, until agreed as a true record at the next Full Council meeting on 4th July 2023.